

HIV Community Planning Council  
MEMBERSHIP COMMITTEE  
Thursday March 8, 2018  
25 Van Ness, 8<sup>th</sup> Floor Conference Room  
3:00-5:00 pm

---

**Committee Members Present:** Richard Bargetto (Co-Chair), Billie Cooper, Elaine Flores, Ron Hernandez, Ken Pearce (Co-Chair), Gwen Smith

**Committee Members Absent:** Cesar Cadabes [A], Ed Chitty [E], Mick Robinson [A]

**Council Members Present:**

**Others Present:** Jamie Ryan, Beth Neary

**Support Staff Present:** Ali Cone, Dave Jordan, Mark Molnar, Melina Clark

---

### *Minutes*

**1. Introductions**

The meeting was called to order at 3:05 pm by Co-Chair Bargetto. Everyone introduced themselves and quorum was established.

**2. Review /Approve March 8, 2018 DRAFT Agenda – VOTE**

The March 8<sup>th</sup> 2018 DRAFT Agenda was reviewed and approved by consensus.

**3. Review /Approve January 11<sup>th</sup> 2018 DRAFT Minutes – VOTE**

The January 11<sup>th</sup> 2018 DRAFT Minutes were reviewed and approved by consensus.

**4. Announcements**

- CS Molnar announced that the Steering Retreat is coming up April 13<sup>th</sup> from 10am-4pm. Anyone is welcome to attend.
- CM Flores announced that she has been elected Co-Chair on her council in Marin.
- CM Cooper will be going to a positive women’s conference next month in South Carolina.

**5. Public Comment**

- None.

**6. Co-Chair Election**

- The committee discussed possible nominations for Membership Committee Co-Chairs.
  - Both CM Bargetto and CM Pearce will be resigning from their Co-Chair positions.
- CM Cooper nominates CM Hernandez.
- CM Bargetto seconds the nomination.
- CM Hernandez declines the nomination.
- CS Molnar suggested that the Co-Chairs contact CM Cadabes and CM Chitty to see if they’re interested in being Co-Chairs.
- CM Pearce recommends that this item is tabled until more people are present.

**7. Demographic Information Update**

- CS Cone reviewed the monthly demographic report:

- There are two changes reflected on this month's report.
  - Cassandra Roberts has been elected to the Council, pending Mayoral approval.
  - Stacia Scherich is resigning.
- With Stacia's resignation, the Council is now slightly below 33% for Non-Aligned Consumers.
- The biggest disparities in membership are still Latino/as, Native Americans and youth.
  - There are currently no consumers under the age of 45.
- The Council is now no longer under for Black/African American members.
- CS Jordan announced that while he has had several folks express interest in HCPC membership, no applications have been submitted.
  - CM Flores expressed concern that the Latino community won't access services because of immigrant deportation fears.
    - CM Pearce noted that California is a leader of defending immigrant rights.

## 8. Council Member Attendance Report/ Council Applicants- VOTE

- Notice of Attendance to be sent:
  - CS Cone noted that T.J. Lee-Miyaki will be sent a notice of attendance for this month.
- Notice of Attendance sent:
  - None.
- Letters of Probation to be sent:
  - None.
- Letters of Probation sent:
  - None.
- Review Renewals:
  - None.
- Request(s) for Leave of Absence.
  - Mick Robinson (March-April)
  - Charles Siron (March-April)
  - **MOTION: Co-Chair Pearce moves to approve Leaves of Absences for Mick Robinson and Charles Siron.**
  - **CM Smith seconds the motion.**
  - **VOTE: Motion Passes. See column [1] for a vote breakdown.**
- Current Leave(s) of Absence:
  - None.
- Committee Assignments:
  - None.
- Resignations/Thank You for Service to the Council
  - Stacia Scherich has resigned from the Council.
    - CS Cone will be mailing a thank you letter and exit interview to Stacia.
- Review Exit Interview:
  - None.
- Dismissal Letters to be sent due to attendance requirements:
  - None.
- Review Prospective Member Application:
  - CS Jordan reported that there have been no applications submitted.
    - CS Molnar noted that CS Jordan has been reaching out to numerous organizations for potential members, including organizations working in Latino communities.
      - CM Pearce suggested reaching out to the Executive Directors of these organizations to call to let them know how important representation is.

- CS Molnar noted that the EDs are usually not as directly involved with the communities they serve as other folks in the organization. He also noted that CS Jordan is in active communication with these organizations, specifically program directors.
  - CM Pearce inquired if there has been outreach to the Native American Health Center.
    - CS Molnar noted that while there have been Council Members recruited from here in the past, there hasn't been much interest recently.
- Interview/Discuss Prospective Applicant:
  - None.
- Mentor Program
  - None.

**9. Policy and Procedure Review – VOTE**

- The committee reviewed the government Co-Chair policy.
- CS Molnar noted that CM Siron requested a review of the government Co-Chair policy. He wanted the group to consider the idea of the government Co-Chairs having their own separate votes.
  - He noted that the government Co-Chairs already take up two seats of the Council. This change would lead them to have two votes instead of one shared vote.
- Cm Bargetto suggested having this conversation once CM Siron returns from his Leave of Absence.
  - CS Molnar noted that CM Siron said it would be fine to have this conversation in his absence.
- CM Bargetto proposed leaving the policy as it is. It seems to be working well.
  - CS Molnar noted that the group can always bring up this topic again if CM Siron would like to revisit it.
- The group decided to not pursue this topic any further.

**10. Next Meeting Date & Agenda Items- VOTE**

*The next Membership Committee Meeting is tentatively scheduled for Thursday, April 12<sup>th</sup> 2018, 25 Van Ness, 8<sup>th</sup> Floor Conference Room, SF CA from 3:00-5:00 pm.*

**Parking Lot:**

- Agencies the Council can collaborate with.

**11. Adjournment**

- The Meeting was adjourned at 4:03 pm by Co-Chair Bargetto.

**Membership Committee**

HIV Community Planning Council

Roll Call: **P**=Present; **A**=Absent; **E**=Excused; **L**=Leave of Absence

Votes: **Y**=Yes; **N**=No; **B**=Abstain; **R**=Recused (deduct from quorum)

**March 8, 2018**

roll [1] [2] [3] [4] [5] [6] [7] [8] [9]

1.	Richard Bargetto	P	Y									
2.	Cesar Cadabes	A	-									

3.	Ed Chitty	E	-										
4.	Billie Cooper	P	Y										
5.	Elaine Flores	P	Y										
6.	Ron Hernandez	P	Y										
7.	Ken Pearce	P	Y										
8.	Mick Robinson	A	-										
9.	Gwen Smith	P	Y										
	Ayes		6										
	Nays												
	Total		6										